## SYSTEMATIC TRANSFER PLAN (STP) / SYSTEMATIC WITHDRAWAL PLAN (SWP) ENROLMENT FORM

Please read instructions before filling this form

**Sponsors:** The Investment Trust of India Limited and Fortune Credit Capital Limited

Trustee Company: ITI Mutual Fund Trustee Private Limited

Investment Manager: ITI Asset Management Limited ITI House, Building no. 36, Dr. R. K. Shirodkar Marg, Parel, Mumbai 400 012. CIN: U67100MH2008PLC177677



## **Enrolment Form No.**

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Distributor Name & Cod	e Sub-Distributor Cod	de Internal C Sub-Broker/		EUIN*	RIA Co	de	Date and Time of Receipt
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I/We hereby confirm that th relationship manager/sales of the distributor and the dis	person of the above distributo stributor has not charged any a	nally left blank by me/ r or notwithstanding the advisory fees on this tra	us as this is advice of in- nsaction".	an "execution-only -appropriateness, it	" transaction any, provided	without any by the emp	the investor. y interaction or advice by the employed loyee/relationship manager/sales pers
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STP / SWP FREQUEN	CY [Please tick (✓) in the	e appropriate box]					
O Daily STP	○ Weekly S	STP	○ Mo	onthly STP/SWP	Default)		O Quarterly SWP
All Business Days	(Please mention any day betwe	en Monday to Friday)	○1st ○7th ○14th ○21st ○28th ○1		01	st $\bigcirc$ 7th $\bigcirc$ 14th $\bigcirc$ 21st $\bigcirc$ 28th	
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## **STP/SWP - INSTRUCTIONS**

- The STP/SWP Enrolment Form should be completed in English and in Block Letters only. Please tick (✓) in the appropriate box (□), where boxes have been provided. To start a STP/SWP, the Enrolment Form, complete in all respects, must reach atleast 7 working days in advance at any of the Official Points of Transactions.
- A single Enrolment Form can be used for one Scheme/Plan/Option only. Investor should use separate forms for more than one Scheme/Plan/Option
- 3. Investors are advised to read the Key Information Memorandum/ Statement of Additional Information/Scheme Information Document of the Transferee Scheme(s) carefully before investing. The Statement of Additional Information/Scheme Information Document/Key Information Memorandum(s) of the respective Scheme(s) are available with the ISCs/ distributors and are also available on our website www.itiamc.com.
- 4. Date of Transfer/Withdrawal and minimum amount for the facility:

Frequency	Date of Transfer/ Withdrawal	Minimum Amount of Transfer/Withdrawal
Daily (STP)	All Business Day	Rs. 1000/- and in multiples of Re. 1 thereafter
Weekly (STP)	Any day between Monday to Friday.	Rs. 1000/- and in multiples of Re.1 thereafter
Monthly (STP /SWP)	1st, 7th,14th, 21st and 28th	Rs. 1000/- and in multiples of Re.1 thereafter
Quarterly (SWP)	1st, 7th,14th, 21st and 28th	Rs. 1000/- and in multiples of Re.1 thereafter

Investors should note that in case of Daily STP, the commencement date for transfers shall be the 7th working day from the date of receipt of a valid request and thereafter, transfers shall be effected on all business days at NAV based prices, subject to applicable load. In case the Weekly/ Monthly STP execution date falls on non-business day, the next business day will be considered as date of transfer.

An investor will have to opt for a minimum of one month under Daily STP option, 2 installments under Weekly and Monthly option and 2 installments under Quarterly SWP otherwise enrolment request shall be liable to rejected.

- An investor has to be maintain minimum balance of Rs. 5000/- in the opted Transferor Scheme at the time of enrolment of STP. If such minimum balance represented by clear units is not available, the application will be liable to be rejected.
- 6. An investor has to clearly specify the name and option of the Transferor & Transferee scheme in the enrolment form. If name of the Transferor or Transferee Scheme is not stated or incase of any ambiguity STP enrolment request shall be liable to be rejected. In absence of information, the default option for Transferee scheme shall be growth Option.
- 7. Load structure of the Transferor Scheme and Transferee Schemes as on the date of enrolment of STP shall be applicable. For SWP load structure

- of the Scheme opted will be applicable.
- 8. In case investor has selected the facility but has not selected frequency and/or date or incase of any ambiguity, by default, monthly frequency & 7th day shall be considered as frequency & execution date respectively.
- In case there is no minimum amount (as specified above) available in the
  unit holder's account for Transfer into Transferee Scheme, the transfer
  shall not be executed and the request of unit holder will stand withdrawn
  with immediate effect.
- 10. A request for STP will be treated as a request for redemption from the Transferor scheme and subscription into the selected Transferee scheme(s), option(s)/plan(s), at the applicable NAV, subject to load and statutory levy, if any. Also request for SWP will be considered as redemption while processing the SWP.
- 11. In case of minor applicant, the guardian can opt for STP/SWP only till the date of minor attaining majority. AMC shall suspend the standing instruction of STP/SWP enrolment from the date of minor attaining majority by giving adequate prior notice. Further, once the minor attains majority, the guardian will not be able undertake any financial and nonfinancial transactions including fresh registration of STP/SWP and the folio shall be frozen for the further operation till the time requisite documents for changing the status from minor to major is submitted to the Fund.
- STP/SWP will be automatically terminated if all units are liquidated or withdrawn from the Transferor Scheme or pledged or upon receipt of intimation of death of unit holder.
- 13. The provision of 'Minimum redemption amount' specified in the Scheme Information Document of Transferor Scheme and 'Minimum application amount' specified in the Scheme Information Documents of the Transferee Schemes will not be applicable for STP/SWP.
- 14. Investors can also choose to terminate the STP by giving a written notice at least 10 Business Days in advance to the Official Points of Transactions. In case of Daily STP, termination shall be effected from 8th Business Day of receipt of valid request.
- Investors should note that more than one STP/SWP (i.e. Daily/Weekly/ Monthly STP or Monthly/Quarterly SWP) can be registered under same Plan/Option of the Transferor Scheme.
- The Trustee/AMC reserve the right to change/modify the terms of the STP/SWP or withdraw this facility from time to time.
- 17. The enrolment form is subject to detailed scrutiny and verification. Applications which are not complete in all respect are liable for rejection either at the collection point itself or subsequently.
- 18. Investors will not hold ITI Asset Management Limited, its registrars, banks and other service providers responsible if the transaction is delayed or not effected due to the local holidays or any other reason.
- ITI Asset Management Limited reserves the right to reject any application without assigning any reason thereof.

Mutual Fund investments are subject to market risks, read all Scheme related Documents carefully.

Toll Free Number: Non Toll Free Number: Email: Website:
1800-266-9603 022-69153500 mfassist@itiorg.com www.itiamc.com